

## Meeting Notes of Members on: Tuesday 26<sup>th</sup> January 2010

### Members present:

Chris Downham (Beard & Coles Ltd)  
Alan Brooker – Treasurer (Barclays Bank plc)  
Martin Roberts (MER Accounting)  
Mike Davies (Ellesys Ltd)  
Anne Smith (Hurst Catering)  
Tony Da Franca (Lola Print)  
Anna Croucher (Lola Print)  
Stephen Dunham (Dunham Consulting)  
Peter Effer (Optimum)  
Steve Price (county Cleaning Services)  
Rob Viola (LV Scientific)  
Rob Becket (GL Print)

### Apologies

Nick Bond(Space Interiors)  
Ram Panesar (Jays Accountants)  
Mark Grubber (Calibra)  
Ray Howell (Atlas Fire Protection)  
Liz Johnston (True Potential Coaching)

### Visitors

Cliff Jollifle (Aerotech) 1<sup>st</sup> visit  
Vickei Jeffels Kia Kaha Communications (2<sup>nd</sup> visit)

## 2. Agenda

7.45am Arrive & sign in

## 3. Introduction to the Team

Secretary – Anna Croucher , Development – Chris Downham.  
Marketing Mike Davies  
Treasurer Alan Brooker , Steward – Rob Viola. Mins Secretary Anne Smith

## 4. Chairman's Report

Guidance – The Executive feels that this should not be a club where there is high pressure networking like most other clubs but have a cooperative ethos of where possible provide opportunities to trade with each other.

Chris Downham opened the meeting in Ray Howells, absence and announced that Ray has decided to step down from the position of Chairman due to other commitments. Even though Ray will not be chairman he will still be an active member of the club. The club is looking for a volunteer to take over the position.

Chris introduced Andrew Gray from Kirkpatrick and Hopes who will be giving a taster of his half day seminar. Chris expressed a desire to have more formal talks at business events in the future when the club has grown more.

## **5. Treasurer's Report**

### **Statement of Account**

Current cash balance held for the club is £626.27.

### **Income**

All joining fees are paid up except for new member Impress Sensors & Systems Ltd.

Monthly subscriptions are now paid by all except for the following:-

- Peter – Optimum – Invoiced for the full year on 14/12/09. Awaiting payment.
- Stephen – Dunham Consulting – New member and expecting Standing Order to start from January but received as at 22/1/10
- Marc & Sam – Impress Sensors & Systems Ltd – New Members, but not visited recently.
- Steve – Country Office Cleaning – Now 4 months in arrears for monthly STO.
- Mark – Calibra Tree Surgery – Waiting first STO payment

All new members are expected to pay £50 joining fee by the meeting following their acceptance as a member. First Standing Order to be received in the Clubs account by the first week of the following month or request made to Treasurer for invoice for the full years subscription of 12 months for price of 11.

### **Expenses**

All expenses are paid up to date. Only monthly expenses scheduled are for Website at £40 p/m and food costs from Hurst Catering each month. Invoice to be received for each.

### **Monthly Standing Order**

As indicated in the last meeting, the monthly standing order will initially be set at £15.

A Standing Order template is now available to be used for sending the instruction to your bank or if you prefer, will have the club's account details for you to set up the standing order via your internet service.

Members are able to pay all of the monthly standing orders for the first year in advance with an incentive to do so. Any member preferring to do this, we will accept 11 months worth of advance payments with the member receiving the 12<sup>th</sup> month free.

Invoices are available for advance payment of Standing Order, monthly Standing Order &/or Joining Fee. Please request this from myself and I will print and have available as required next month.

## **6. Secretary's Report (Maintenance of Membership & Monthly Attendance Records)**

Invitations sent to 80 x Businesses. Anna reminded everyone about the business card box. It is available for members to put their cards in and to also take other cards out for future reference

## **7. Membership applications and proposed new members**

**Note: Visitors will be given the opportunity and encouraged to apply for membership on their 2<sup>nd</sup> visit**

## **Mark Grubber from Calibra has sent in his application**

### **8. Development Member's Report (Business development, HR, Finance subjects)**

Chris in his development role informed the meeting that the Basingstoke Observer saga is still ongoing. The committee is still chasing them for a refund of their adverts and a possible donation to club funds, but has yet to receive a satisfactory reply. Chris asked if everyone could try to bring someone to the next meeting in an effort to try to swell the numbers. It is not exclusive to Calibra. Steve Price offered to deliver leaflets to Easter Park. Chris asked again for members to inform him of any business taking place between members of the club in order to find out if the club was working by generating business between ourselves.

### **9. Stewards Report**

Rob in his role as steward asked for any ideas for future speakers and events the members might want.

February:

12<sup>th</sup> (Fri) Chris Downham and Martin Roberts invited the meeting to a Retirement Planning Meeting that is being held at Beard and Coles office.

23<sup>rd</sup> (Tues) Proposed: 2 x High Profile Chris Downham Beard & Coles Ltd and Stephen Dunham from Dunham Consulting

March:

30<sup>th</sup> (Tues) Propose: Ray asked if Lucy from BITS and Mark from Calibra would like to give a high profile talk in March and they accepted

April:

27<sup>th</sup> (Tues) Propose: Ram Panesar to give a high profile talk on a different subject from the last talk. another volunteer needed

May:

25<sup>th</sup> (Tues) Propose: Guest Speaker + 1 x High Profile

June:

29<sup>th</sup> (Tues) Propose: 2 x High Profile

July:

Propose: Race Day (Newbury?) & Buffet/Dance Thames Boat trip

### **10. Member Visitors Short Presentation**

Presentations should be limited to introduction of business circa 30 secs.

### **11. High Profile Presentations (Circa 10 mins each) – Completed**

Anna Croucher (Lola Print)

Martin Roberts (MER Accounting)

Mike Davies (Ellesys Ltd)

Peter Effer (OptimuM)

Ram Pasesar (Jays Accounting)

Liz Johnston (True Potential)

**12. Wine Draw**

Kindly donated by Rob Viola of LV Scientific and was won by Chris Downham of Beards and Cole.

**13. Any other business**

**14. Guest Speakers**

Andrew Gray of Kilpatrick and Hope

**15. Next Meeting:**

Tues 23<sup>rd</sup> February 2010 at Beard and Coles

High Profiles from Chris Downham (Beard & Coles) and Stephen Dunham (Dunham Consulting)